



To: Parents and teachers of Grade 4 - 6 learners

Topic: Writing a paragraph

Message Objectives:

To help learners identify the elements of a paragraph and be able to compose an effective paragraph

Message:

A paragraph is a group of sentences that are all about the same topic. It has three important parts:

- A **topic sentence** which tells us the main point of the paragraph
- **Supporting sentences** which explain the topic sentence and
- A **concluding sentence** which ends the paragraph.

Steps to paragraph writing

- **Write** an outline/frame of the paragraph
- **Write** the topic sentence
- **Write** the supporting sentences
- **Write** a concluding sentence.
- **Read, edit, rewrite, and share** the final paragraph.

N.B Make use of Recovery Annual Teaching Plans and Planners and Trackers. They will help you track curriculum coverage and ensure all key concepts are covered.

Here are links for revised Annual Teaching Plans and Lesson Plans:

[PSRIP IP — National Education Collaboration Trust \(nect.org.za\)](http://nect.org.za)

[Recovery ATPs \(Trackers\) — National Education Collaboration Trust \(nect.org.za\)](http://nect.org.za)

From: Nombulelo Baba (nombulelob@nect.org.za)